



LYNN COMMUNITY TELEVISION

181 Union St. Lynn, MA 781-780-9460
www.lynnntv.org info@lynnntv.org



CHANNELS 37 & 38



CHANNELS 3 & 22

PUBLIC & GOVERNMENT ACCESS
TELEVISION FOR LYNN, MA

INTERNSHIP AGREEMENT

THIS AGREEMENT is entered into as of _____, 20____
by and between Lynn Community Television, a non-profit Corporation (“Operator”),
and _____ (“Intern”).

PERFORMANCES & ROLES

- A. Operator is engaged in the business of providing cable television service to its subscribers and, in connection therewith, engages in cable television production activities.
- B. Operator, from time to time, is willing to assist students who desire to provide technical and administrative support, without compensation, in connection with such television production or other related activities.
- C. Intern is a student willing to provide such support.

In consideration of the mutual agreements, terms and conditions contained in this Agreement, the _____ parties _____ agree _____ as _____ follows:

1. **Term Length:**
2. **Internship.** Commencing on _____, 20____ and terminating on _____, 20____ (the “Term”), unless sooner terminated by prior written notice by either Intern or Operator, Intern agrees to provide Operator with technical and administrative support in connection with Operator’s cable television production and other related activities as directed by Operator from time to time (the “Internship”). Intern shall not receive compensation for the Internship. Unless either party notifies the other in writing to the contrary, the Agreement automatically shall renew on a quarter by quarter basis.
3. **Indemnification.** Intern agrees to indemnify, protect and hold harmless Operator, its affiliated companies and each of the employees, officers, directors, partners and agents of Operator and its affiliated companies, from and against injury to person or damage to property resulting from the participation of Intern in the Internship. Further, Intern agrees to indemnify, protect, and hold harmless Operator, its affiliated companies, from and against any injury suffered by Intern, or loss of or damage to property of Intern, arising out of or in connection with the Internship.
4. **Care.** Intern shall, at all times during the Term, use reasonable care when handling, operating or maintaining any and all equipment used in connection with or located at LCTV
5. **No Employee.** Intern fully understands and agrees that Intern (a) is not an employee of Operator (b) shall not act in any manner or capacity on behalf of Operator and (c) shall not be entitled to any employee benefits accorded to employees of Operator, except as may otherwise be required by law. Intern agrees to purchase his/her own medical health insurance and warrants that he/she currently possesses such insurance.



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6. **Supervision.** Intern shall be under the direct supervision of Operator’s production management at all times while working on Operator’s property or while working on-location in connection with the Internship. Intern agrees to comply with Operator’s rules and regulations regarding use of, and access to, its equipment and production facilities.
7. **Educational Credit.** As consideration for Intern’s services, Operator reasonably shall cooperate with Intern and Intern’s school regarding requirements for academic credit, including reporting requirements; provided that Operator’s obligation under this section shall be subject to the confidentiality requirements set forth in Section 8 below.
8. **Confidentiality.** All information regarding Operator’s engineering, marketing, construction and/or operational activities are confidential and proprietary. When gained from any source, all such information shall be held by Intern in the strictest confidence and not revealed to any third party.
9. **Choice of Law.** This agreement has been made in and its validity, performance and effect shall be determined in accordance with the internal laws of the state in which the Internship is performed.
10. **Notice.** Any notices pursuant to this Agreement shall be validly given or served if in writing and sent by registered or certified mail, postage prepaid, to the following address:

(a) If to Operator:
 Lynn Community Television
 181 Union Street, Ste 1 (Ground Floor)
 Lynn, MA 01901

(b) If to Intern:

Or to such other addresses as either party may designate to the other in writing. Delivery of any notice shall be deemed to be effective on the date set forth on the receipt of registered or certified mail.

11. **Binding Effect.** This Agreement shall be binding upon and shall insure to the benefit of the parties and their respective heirs, successors, representatives and assigns. Notwithstanding the foregoing, this Agreement may not be assigned by either party without the prior written consent, assign this Agreement to any affiliate of Operator or to any person or entity purchasing Operator’s cable television system in which the Internship is being performed.
12. **Construction.** Both parties hereby acknowledge that they participated equally in negotiation and drafting of this Agreement and that, accordingly, no court construing this Agreement shall construe it more stringently against one party than against the other.



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13. **Integration.** This writing represents the entire Agreement and understanding of the parties with respect to the subject matter hereof and supersedes any and all previous agreements of whatever nature between the parties with respect to the subject matter; it may not be altered or amended except by an agreement in writing signed by both parties.
14. **Severability.** If any part of any provision of the Agreement is invalid or unenforceable under applicable law, the provision shall be ineffective only to the extent of such invalidity or unenforceability without any way affecting the remaining parts of the provision or this Agreement.
15. **Intern Function.** Internships will span no more than 1 quarter (3months) Individuals may re-apply for internships if they so wish, however any determination regarding further internship periods shall rest with LCTV. No interns shall be paid by or through LCTV unless facilitated and paid for entirely by or through their applicable institution. Interns are required to log and recap their workdays in a journal while staying in accordance with the internship agreement specified by their schools and or department heads in cooperation with LCTV Management. Goals for interns will be developed in coordination with participating institution department heads.
16. **Acknowledgement.** Intern acknowledges that he/she has read and understands each and every term and condition of this Agreement, and by executing below, agrees to be bound hereby.

The parties have executed the Television Production Student Internship Agreement as of the date first above written.

INTERN: _____
Name: _____
(print or type)

OPERATOR: Lynn Community Television

By: _____
Name: _____
Title: _____